



Union Valley Elementary PTO

General Meeting Minutes
November 11, 2025 at 7:00 PM
Union Valley Library

I. Principal's Report:

- A. American Education Week 11/17 - parents are welcome to visit the classrooms for the allotted hour, follow your child through their normal routine.
- B. Upcoming Events:
 - NJSLA Field Test (Gr. 4-5) 11/12 - 11/13
 - Holiday Photo Event in cafeteria 11/14
 - currently collecting food for Gobble Wobble
 - Shining Stars will be at Board Meeting 11/17
 - picture retakes 11/18
 - parent teacher conferences 11/19-11/21
 - 1st grade feast, PBIS Reward Day, Pretzel Sale 11/25
 - Report Cards 11/26
 - Holiday Shop 12/3
 - Panzarotti Pickup 12/4
 - 4th Grade Play 12/8
 - MP2 Intermins 12/22
 - Spirit Day/Early Dismissal 12/23

II. Board Updates:

- A. **Board Report:**
 - 1. When parents volunteer at the school, they must stay in designated areas. Must not go into classrooms, cafeteria, etc.
- B. **Treasurer's Report:**
 - 1. Started with \$2500 and ended with \$20,000 - mostly Boosterthon. Also Candy Grams, School Store, Panzarottis, Holiday Photos. Deposit sent to Disney on Ice, helped out students at the Book Fair.

III. Committee Reports:

- A. **Communications**
 - 1. Newsletter went out - there is 1 error on it, will be corrected.
- B. **Student Recognition**
 - 1. Looking for volunteers for Spotlight Student celebration each month - can send out a monthly Sign Up Genius.
- C. **School Store**
 - 1. Company never sent school store supplies, so there were not typical items sold last month.

D. Yearbook

1. Had a meeting with Barksdale today. The price per yearbook to the school is \$17 (They charge .25 per page and the agreement is for 68 pages). We need to decide the price point for the yearbook. Last year, we charged \$20 for yearbooks in January and February, and \$25 in March and April.
2. Also, Mrs. Jackson has had the awesome idea to create a Yearbook club for the 2nd round of CHAMPS clubs. The 5th grade students in that club will help in creating the yearbook, specifically the collage pages. Additionally, Ms. Jackson has created a folder in Google Drive that every teacher has access to, so that pictures can be placed in the folders so that there are plenty to choose from when it comes time to create.
3. In addition to this, Amanda Milano has generously offered to use her camera and take pictures at UV events and activities, to ensure we have enough pictures for the yearbook.
4. Books due to be delivered 6/12.....5% is deadline to finish the pages. Would like to schedule arrival for 6/5 with a 5/1 deadline for submission.

E. Fundraising

1. Holiday Photo Event - baskets will be available to raffle
2. Disney on Ice is more of a family event than a big fundraiser and tickets are currently on sale.
3. Looking ahead we are going to have a Clothing Drive on January 10. We will start promoting it now in case people are doing a cleanout and have room to store it. Additionally this is an outside drop off so open really to anyone so feel free to share with family and friends.
4. We are always looking for sponsors, if any business owners are interested.
5. Family photo event is taking place at UV this year. We will have 2 backgrounds and a 5 minute time slot. The date is Friday, 11/14 in the UV cafeteria.

F. Helping Hands

1. No Halloween costume requests this year.
2. Assisted with Book Fair - \$137
3. Giving Tree 11/24 - Sign Up Genius will go out.

G. Staff Appreciation

1. 11/19 is National Support Person Appreciation Day - Sign Up Genius will go out for breakfast items and volunteers.

H. Holiday Shop

1. Sign Up Genius is going out tonight for volunteers.
2. Will have a section for personalized ornaments.
3. Stations are usually set up for Reindeer food, crafts, cookies and hot chocolate.

I. Bingo Night

Will be run by the 5th grade committee.

J. Membership

K. Council of Schools

No update, there was no meeting

L. 5th Grade-

1. Had their Halloween Dance, kids really enjoyed it.
2. Next Friday (11/21) is Bingo Night.

M. Spirit Wear

1. Just finished the Spirit Wear sale, orders will be coming in soon.

N. Fun Run

O. Parent Child Events

IV. New Business

V. Open Floor:

Suggestion for allowing kids to take part in more charity events to better understand the idea of giving back.

Parents asked about NJSLA Field Test, and if it is different technologically or if the entire test is different.

Meeting began 7:00 PM

Meeting ended 7:36 PM

**There is no meeting in December.
Our Next General Meeting is January 13, 2026
Union Valley Library @ 7:00 PM**